

**APPLICATION FOR EXTERIOR CHANGES – A/C Replacement
(Dated October 19, 2024)**

ACC MANUAL (Effective October 17, 2024) REFERENCE: Alterations, Section 2, page: 5-6

Air Conditioning Systems, Dwellings, Section 4: page 10 Landscaping, Section 5: page 31-33, 36

Note: The **Inside** A/C Air Handler (Blower Motor/Evaporator Coil), if replaced, will integrate with the existing dwelling ductwork. Except for the project permit, it is not subject to ACC approval.

PROJECT DETAILS

New A/C Outside Unit Is A “Reasonable Identical Replacement”: Yes _____ No _____

Note: The new A/C **Outside** unit (Condensing Coil/Compressor/Fan) is the same size, shape, function and placement of the existing unit. Height above pad should not exceed buffering requirements.

The Existing Outside A/C Unit Pad To Be: Relocated _____ Resized _____

Note: If no change to location or size of the current A/C pad, no ACC Application is required. If either of the above is checked, an ACC Application is required, and the following applies.

New A/C Outside Unit and Pad:

- Location In Side Yard Only
- Unit Height/Width/Depth: _____ Pad Height/Width/Depth _____
- Lines passing through exterior walls must be sealed to prevent moisture penetration.

Existing A/C Outside Unit Pad Disposition: _____

Landscape Buffering Plan Submitted: Yes _____ No _____

Note: Linear buffer hedges required for all “installed on grade” equipment visible from the street. Hedges used for buffering shall not exceed a height of 60”.

Contractor Installation Permit Required

Mulch

- If needed, top-dress with 2”- 3”

Irrigation

At owner’s expense: contact the Villas “landscaping contractor of record” to:

- locate existing irrigation lines
- relocate, cut or cap any affected irrigation lines

Documents Submitted with The ACC Application should Include:

- Lot Platt Plan, indicating the existing outdoor A/C unit and pad location.
- Contractor proposal, including: license number-insurance information/plans/drawings/sketches.
- Description/photo of replacement outdoor A/C unit.